

Instructions on importing eForm into OSCAR:

For video walkthrough of importing eForm to OSCAR, see: <https://youtu.be/93XR0XVaKWM>

STEPS:

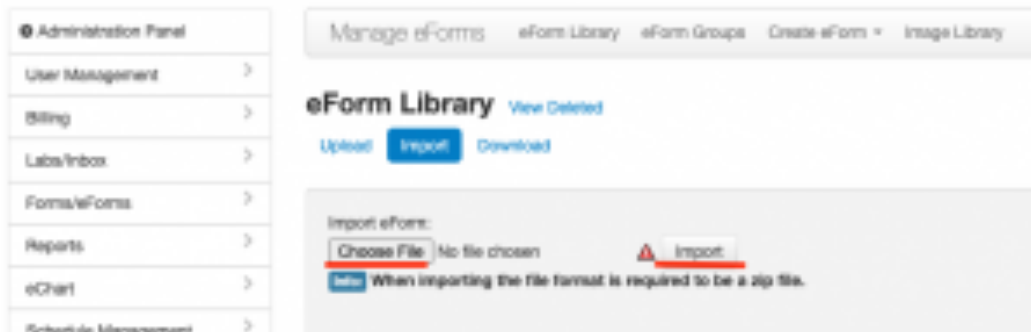
1. Download the eForm file
2. In your OSCAR EMR system, go to **Administration** and click **Manage eForms**



3. Click **Import**



4. Click **Choose File** and select the eForm's .zip file from your computer, then click the new **Import** button



(Your OSCAR may look a bit different but the idea is the same; find the Manage eForms option and import the file. Make sure to click the **Import** option and *not* "Upload"!)

How to use the eForm in OSCAR:

There are 2 ways to use eForms you have imported into OSCAR...

HOW TO CREATE EFORM FROM PATIENT CHART:

1. From patient's eChart, select the "+" next to **eForms** (don't confuse this with *Forms*):

eForms



2. The "Add eForm" screen will appear. From the list of eForms, click on the eForm you want to create:

eForm	eForm Library			About License
Master Record Add eForm Current eForms Deleted eForms Manage eForms	eForm Name	Additional Information	Modified Date	
View Group: Show All Edit Groups	FIT	Cancer Care Ontario FIT June 19	2019-06-01	
	Kintec Referral - Footwear and Orthotics	Created By Adrian Starzynski www.aditech.ca	2022-08-24	
	NDDS 1&2 Months		2016-04-11	
	NDDS 12 Months		2016-04-11	
	NDDS 15 Months		2016-04-11	
	NDDS 18 Months		2016-04-11	
	NDDS 24 Months		2016-04-11	
	NDDS 3 Years		2016-04-11	
	NDDS 30 Months		2016-04-11	
	NDDS 4 Months		2016-04-11	
	NDDS 4 Years		2016-04-11	
	NDDS 5 Years		2016-04-11	
	NDDS 6 Months		2016-04-11	
	NDDS 6 Years		2016-04-11	
	NDDS 9 Months		2016-04-11	
	Ontario Heart Center Referral Form	By Adrian Starzynski	2022-10-04	
	Ontario Lab	2019 Ontario Lab Req v 9	2019-06-01	
	OPR-2017	Ontario Antenatal	2017-09-25	
	Postpartum Visit	OPR 2017	2017-09-25	
	Resource	OPR 2017	2017-09-25	
	Rich Text Letter	Rich Text Letter Generator v2.1	2021-12-01	
	Rourke Baby Record	2020 v6 with graphing < 24 months	2020-11-23	

HOW TO CREATE EFORM FROM PATIENT'S MASTER DEMOGRAPHIC RECORD:

1. From patient's demographic record, click "Add eForm":

Your screen may look something like this, but just click the "Add eForm" option:

Master Record
Appointment
Appointment History
Billing
Billing History
Create Invoice
Flu Billing
Hospital Billing
Add Batch Billing
Add INR
Bill INR
Clinical Modules
Consultations
Prescriptions
E-Chart +
Preventions
Tickler
Send a Message
Add Patient Set
Resources
Documents
Add Document
Current eForms
Add eForm

2. The "Add eForm" screen will appear. From the list of eForms, click on the eForm you want to create:

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	NDDS 15 Months		2016-04-11	
	NDDS 18 Months		2016-04-11	
	NDDS 24 Months		2016-04-11	
	NDDS 3 Years		2016-04-11	
	NDDS 30 Months		2016-04-11	
	NDDS 4 Months		2016-04-11	
	NDDS 4 Years		2016-04-11	
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